WANTED:
SUMMER RESEARCH ASSISTANTS
LW&R/Moot Court Department

The LW&R/Moot Court Department is now hiring Research Assistants for Summer 2014. Interviews will begin and positions will be filled on a rolling basis, so don’t wait to apply!

RAs are paid on an hourly basis. Both full-time and part-time positions are available, but preference is given to applicants who can commit to full-time employment. Summer RAs prepare class materials for the next academic year.

Students must be available on Friday mornings for weekly meetings, but work hours are otherwise flexible. This is a great opportunity for you to improve your research and writing skills in a friendly, informal, and supportive office setting. Summer RAs are expected to serve as LW&R Teaching Assistants during the Fall 2014 semester.

Interested students should submit an application, resume, writing sample and cover letter to Toni Young c/o Chantel Gonzalez in Room 454. Interviews will be scheduled on an on-going basis as we receive applications. If you have any questions, please contact Toni Young (565-4729) or Stephen Tollafield (581-8987).

Application located on the 4th Floor of 198 McAllister building or on the Legal Writing and Research Webpage, http://www.uchastings.edu/academics/pro-skills-team/legal-writing-research/index.php Click “Apply to be a Summer Research Assistant for LW&R.”
APPLICATION FOR SUMMER 2014 LW&R RESEARCH ASSISTANT

PLEASE PRINT YOUR NAME | EMAIL ADDRESS
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PERMANENT ADDRESS | TELEPHONE #:

SUMMER ADDRESS | SUMMER TELEPHONE #:

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<tr>
<th>Course</th>
<th>Name of Instructor</th>
<th>Name of TA</th>
<th>Grade, P/F</th>
<th>Awards</th>
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<td>LW&amp;R</td>
<td>Please fill in as much of this chart as you can at the time of your application</td>
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<td>Moot Ct</td>
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Please answer the following questions on a separate piece of paper and attach it to the Application.

1. Briefly describe any past legal writing experience, in school, work, or in any professional capacity.
2. Do you have any previous editing/proofreading experience?
3. Fully describe your best attributes for this job.
4. Indicate when you could begin work, and when you would have to end, if known.

Please list your anticipated Summer schedule including any additional commitments, such as internships, clerkships, extended travel, and other employment. Be realistic about your availability. If you plan to travel EXTENSIVELY, or if you have near full-time internship, clerkship, or other commitments, this may not be the right summer position for you. Note: as a Teaching Assistant, your TA responsibilities must be a priority, so consider your anticipated schedule for next Fall semester.

6. Writing sample and resume.

Please attach a resume and a short writing sample. Applications are due NOW and will be accepted on a rolling basis in the Legal Writing/Moot Court Office, Room 454, 4th Floor, 198 McAllister Building, until all positions are filled. Interviews will be scheduled as applications are received.

7. My signature below certifies that all of the information contained in this Application is true and correct to the best of my knowledge. My signature authorizes the Records Dept. to release my G.P.A. and LW&R and Moot Court grades to the LW&R Director.

__________________ / _______________________________ / __________________________
Date                           Print Name                                       Signature of Applicant

Thanks for applying & good luck!