HASTINGS CRIMINAL LAW SOCIETY BYLAWS

Bylaws of the Hastings Criminal Law Society
Revised January 17, 2012

Article I: Title of the Organization
Hastings Criminal Law Society.

Article II: Purpose
The purpose of the Hastings Criminal Law Society is to promote dialogue and activity regarding criminal justice practice, scholarship, and policymaking. HCLS will bring together students, professors, professionals, and speakers from a wide range of backgrounds, interests, and ideologies. Our goal is to provide a forum for students to meet and learn from one another and from professionals in order to gain a broad perspective on criminal law and to build relationships with future colleagues. HCLS will comply with the Policies and Regulations Applying to College Activities, Organizations and Students.

Article III: Membership
Section 1—Any full-time Hastings student may become a member of HCLS provided the student attends two (2) meetings per semester and provides assistance for one (1) event during the year. Section 2—There shall be no dues for membership in HCLS.

Article IV: Officers
Section 1—The HCLS Board shall consist of a president (or co-presidents), vice president, secretary, treasurer, program chair (or co-chairs), and 1L section representatives.
Section 2—Only second and third-year students who have been members for a minimum of one academic semester may be eligible to hold the position of President or Vice President. Any member may be eligible to hold the position of Secretary, Treasurer, or Program chair. Only first-year students are eligible to be 1L section representatives.
Section 3—Elections for President, Vice President, Secretary, Treasurer, and Program Chair shall occur by secret ballot either by email or at an HCLS meeting in March of each spring semester following nominations prior to the election meeting. Nominees wishing to run as Co-Presidents or Co-Event Chairs must so designate during the nomination period; otherwise, nominees will be presumed to be running for solo officer positions. Officers shall take office at the next meeting and shall hold office until that office’s successors are elected. Following elections in March, the outgoing and incoming board members shall hold a transitional meeting.
Section 4—If the office of the President shall become vacant for any reason, the Vice President shall fill the vacancy for the remainder of the term and until the next election. If any office other than the President shall become vacant, that vacancy shall be filled by appointment by the President for the remainder of the term. The organization must confirm the appointment of a replacement officer by a two-thirds (2/3) vote at the first general meeting following the appointment.
Section 5—No member shall hold more than one office at a time.
Section 6—The officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the organization.
Section 7—If an officer fails to perform the duties prescribed by these bylaws and by the
parliamentary authority adopted by the organization, that officer may be voted off the Board
following notice of such failure by the president or vice president as described below by a two-
thirds (2/3) majority vote of the Board, and may be replaced by appointment by the President as
described in Section 4 of this Article.
Article V: Duties of Officers
Section 1—President: The President shall preside over all HCLS board meetings and general
meetings, set the schedule of meetings each semester with the approval of the Board, manage the
activities of HCLS including facilitation of discussion over and selection of panels and events,
and approve document drafts and resolutions before submission to the College. The President
shall oversee the Board and fill in where necessary with the Vice-President to handle tasks that
have not otherwise been delegated or listed in this Article. The President shall also, with the
Vice President, oversee the Board and ensure that reasonable notice and an opportunity for
improvement is given to any officer not fulfilling his or her prescribed duties before the Board
votes to remove that officer from the Board.
Section 2—Vice President: The Vice-President shall assist the President and the rest of the
Board by filling in where necessary and handling tasks that have not otherwise been delegated or
listed in this Article. The Vice President shall also, with the President, oversee the Board and
ensure that reasonable notice and an opportunity for improvement is given to any officer not
fulfilling his or her prescribed duties before the Board votes to remove that officer from the
Board.
Section 3—Secretary: The Secretary shall submit emails to be published in the Hastings
Weekly, coordinate the responsibilities of the 1L representatives, and keep and publish the
minutes of each HCLS board meeting and general meeting to the HCLS wiki page.
Section 4—Treasurer: The Treasurer shall draft a budget proposal each semester of his or her
term, timely submit the budget proposals to ASUCH for approval, and appear at ASUCH budget
meetings to advocate on behalf of HCLS budget proposals if necessary. Additionally, if
necessary, the Treasurer shall draft an ASUCH Resolution and be present at the ASUCH meeting
to present said Resolution to ASUCH for approval of additional funds. The Treasurer shall
research and estimate event costs, gather receipts from events, and submit reimbursement
requests to ASUCH in accordance with HCLS’ approved budget each semester and with
applicable ASUCH procedures.
Section 5—Program Chair(s): The Program Chair shall coordinate students, faculty, and staff
volunteers and participants for each HCLS event. The Program Chair shall be responsible for
spear-heading and managing these events with support of the Board. Event management
responsibilities include but are not limited to fundraising, catering, publicizing, coordinating
speakers and volunteers, setting and cleaning up, and following up to thank speakers.

Article VI: Meetings
Section 1—HCLS regular meetings shall convene the third week of each month from September
to April, unless otherwise ordered by HCLS.
Section 2—The regular meeting each March shall serve the purpose of holding officer elections.
Section 3—Special meetings can be called by the president or by request of five (5) active
members HCLS. At least three (3) days notice shall be given to all members prior to the
convening of the special meeting.
Section 5—The President shall preside over and conduct the meetings of HCLS with the
assistance of the Board.
Article VII: Parliamentary Authority
Section 1—The rules contained in the current edition of Robert's Rules of Order Newly Revised, published by Scott, Foresman and Company shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

Article VIII: Amendment of Bylaws
Section 1—These bylaws may be amended at any board meeting by a two-thirds (2/3) vote of the attending board members, provided that the amendments have been submitted in writing to all regular members with an opportunity to comment one week prior to voting.