Bylaws of the University of California Hastings Student Veteran Organization

Date June 27, 2012

Article I____ Name

This Organization shall be known as the University of California Hastings Student Veteran Organization.

Article II____ Purpose

The purpose of this organization is to increase education and charity locally, in collaboration with the San Francisco Veteran’s Administration. Specifically, the mission is to provide San Francisco bay area veterans assistance in order to facilitate reintegration and to improve veteran’s overall access and availability to federal, state and private support programs. This organization will also act as a model of service to the community, representing the values inherent in the military.

Article III____ Membership

Membership into UC Hastings Student Veteran Organization is restricted to current students of UC Hastings School of the Law. This organization follows the University of California UC Hastings College of the Law Policy on Nondiscrimination, amended on June 7, 2002. Students applying for membership shall not be discriminated against unlawfully on the basis of race, color, religion, national origin, ancestry, disability, age, sex or sexual orientation.

1. There are no dues or fees are required for membership, however, active membership requires attendance at regularly scheduled meetings.

2. Any active member who misses more than three (3) regularly scheduled meetings in a semester shall be dropped from the rolls and must re-apply for membership.

Article IV____ General Council

1. The organizational officers shall include the President, Vice-President, Secretary and Treasurer.

2.1 The President shall have general supervision and direction of the business and affairs of the organization, subject to the direction of the General Council. The President shall preside at all meetings of the General Council. The President shall have such other powers and the General Council may designate other duties from time to time.

2.2 The Vice President shall, in the absence or disability of the President, perform the duties and exercise the powers of the President. The Vice President shall have
such other powers and the General Council may designate other duties from time to time.

2.3 The Secretary shall keep accurate records of all meetings for the General Council and the members. The Secretary shall keep written minutes of each meeting. The minutes shall include the meeting agenda, all resolutions submitted, a summary of significant arguments raised regarding each resolution, a copy of all resolutions as adopted, and all other pertinent information at the discretion of the Secretary. In the absence of the Secretary, the presiding officer may appoint another officer as acting secretary of the meeting. The Secretary shall have such other powers and the General Council may designate other duties from time to time.

2.4 The Treasurer shall have overall responsibility for all organization’s funds, and shall perform, or cause to be performed, the following: keeping of full and accurate accounts of all financial records of the organization; deposit of monies and other valuable effects in the name and to the credit of the organization in such depositories as may be designated by the General Council; disbursement of funds when proper to do so; and making financial reports as to the financial condition of the organization to the General Council. The Treasurer shall have such other powers and the General Council may designate other duties from time to time.

3. The method of nomination shall be from the floor by an active member. Officers of the organization shall be elected by secret ballot to serve for one academic year. Elections shall be held during the spring semester at the annual business meeting in April and all officers shall take office the following meeting after their election and shall remain in office until their successors are elected.

4. If the office of the president shall become vacant for any reason, the vice-president shall fill that vacancy for the remainder of the term. If any office other than the president shall become vacant, that vacancy shall be filled by appointment by the president for the remainder of the term.

5. No member shall hold more than one office at a time and no officer shall be eligible to serve more than two terms in the same office.

6. The officers shall perform duties prescribed by these bylaws and by the parliamentary authority adopted by the organization.

Article V  Meetings

1. The regular meetings of the organization shall be held on the second Wednesday of each month from September to April unless otherwise ordered by the organization.

2. The regular meeting in April shall be known as the annual meeting and shall be for the purpose of electing officers and receiving reports of officers and committees.
3. Special meetings can be called by the president or by the request of five active members of the organization. At least two-days notice shall be given to all members.

4. Sixty (60) percent of the entire active membership shall constitute a quorum for the transaction of business, but not less than a quorum may adjourn any meeting.

5. The president of the organization shall preside at all meetings of the organization.

**Article VI   Parliamentary Authority**

1. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

**Article VII   Amendment of Bylaws**

1. These bylaws can be amended at any regular meeting of the organization by a two-thirds (2/3) vote, provided that the amendment has been submitted in writing at the previous regular meeting.