HASTINGS DEMOCRATS

BYLAWS

ARTICLE 1 - NAME OF STUDENT ORGANIZATION

Section 1: The formal name of this student organization shall be the Hastings Democrats ("organization").

ARTICLE 2 - CALIFORNIA YOUNG DEMOCRATS: CHARTER MEMBERSHIP

Section 1: The organization shall be an official chapter of the California Young Democrats ("CYD") and, as such, shall register and meet all charter requirements of the CYD.

Section 2: Unless explicitly set forth herein, the organization shall operate under the constitution and bylaws of the statewide CYD.

ARTICLE 3 - PURPOSE

Section 1: The organization shall advance all Democratic Party principles, with sensitivity to the issues and demands particular to law students and the generation of citizens 35 years old and younger.

Section 2: The organization shall execute Article 3, Section 1, through the following purposes, in compliance with the Policies and Regulations Applying to College Activities, Organizations, and Students of the University of California, Hastings College of the Law:

(a): Integrate members into a social and professional network grounded within the local, state, and federal Democratic Party hierarchy;

(b): Create volunteer and professional opportunities for members to support local, state, and federal Democratic Party causes; and

(c): Create a forum through which members may:

(1) Explore current social, legal, political, and public policy issues from a Democratic Party perspective; and

(2) Promote the Democratic Party platform among any and all interested individuals from the UC Hastings community and the general public.

ARTICLE 4 - MEMBERSHIP

Section 1: Membership in the organization shall be restricted to full-time students at UC Hastings and alumni of UC Hastings.

Section 2: A current member of the organization shall be a full-time student who is on campus for at least one semester and has paid mandatory dues at the start of the Fall Semester or at the soonest possible opportunity as stipulated by the Associate Director for Fundraising.

Section 3: A reserve member of the organization shall be an alumni of UC Hastings that supports the Democratic Party and who has expressed support in accordance with Section 3. Reserve members are subject to the restrictions of Article 5, Section 3.

Section 4: Mandatory dues shall be of a fixed and reasonable amount as determined by the Associate Director for Fundraising and approved by the Deputy Director.
Section 5: Mandatory dues shall only be used to fund necessary expenses associated with upcoming events and must provide a direct benefit to all members in accordance with Article 3.

Section 6: No current member shall violate the Policy on Nondiscrimination as adopted by the University of California, Hastings College of the Law, and reserve members are strongly encouraged to comply.

ARTICLE 5 - OFFICERS; GENERALLY

Section 1: Notwithstanding the provisions of Article 6, Section 1, Subsection e, the officers shall consist of a President, a Vice President, a Secretary, a Treasurer, a 1L Representative, a 2L Representative, and a 3L Representative.

Section 2: The officers shall perform, to the best of their ability, the duties prescribed by these bylaws and by parliamentary authority in accordance with Article 3 and Article 4, Section 5.

Section 3: Only those who satisfy the requirements of Article 4, Section 2 shall pay dues, are eligible to serve as officers, and are eligible to vote for officers.

Section 4: Notwithstanding the provisions of Article 5, Section 7, incoming officers of the organization shall be elected by secret ballot to serve for one term of one academic year.

(a): Elections for incoming officers shall be held at one regular meeting in the month of April during the Spring Semester.

(b): All incoming officers elected in accordance with this Section shall take office in the month of May upon the conclusion of the Spring Semester.

(c): All incoming officers shall commence their terms in the month of August of the Fall Semester and conclude their terms in accordance with this Section.

Section 5: If an officer position shall become vacant for any reason, another designated officer, where stipulated by Article 6, shall fill the vacancy for the remainder of the term and/or appoint one successor to assume the designated officer's former duties.

Section 6: No officer shall be eligible to serve for more than one term in the same office.

Section 7: If the organization is not re-registered, as required to receive recognition by the UC Hastings Student Services Office, the organization shall be considered defunct. Any interested students or students may assemble a group of three students to resurrect the organization at the earliest possible opportunity and may designate themselves as one of two Executive Directors or as Deputy Director to execute these bylaws.

Section 8: Upon the approval of the Executive Directors, any Assistant Director may establish and lead a committee of members to assist in the execution of the Assistant Director's duties as defined by Article 6.

ARTICLE 6: OFFICERS; DUTIES

Section 1: There shall be one President, who shall share the following functions:

(a) Coordinate all internal and external functions at the strategic level;

(b) Register the organization as a chapter with the CYD, re-register the organization with the UC Hastings Student Services Office, and meet all other relevant registration requirements;

(c) Develop strong professional relationships with all noteworthy individuals in the local, state, and federal Democratic Party hierarchy;
(d) Ensure that regular meetings occur at least twice in the Fall Semester and twice in the Spring Semester;

(e) Amend the bylaws at will and at any time to add more Assistant Director positions where the workload of the organization requires it;

(f) Author a plan for political action, distributed to members at the start of the Fall Semester;

(g) Provide regular updates to the appropriate CYD Regional Director;

(h) Oversee new member recruitment and correspond with alumni who are former members;

(i) Appoint from the general membership an interim Deputy Director or interim Assistant Director in the event of an unexpected vacancy.

(j) Announce all upcoming events through various media opportunities that include, but are not limited to, the Internet, posters, flyers, invitations, and word of mouth;

(k) Maintain relations with San Francisco Bay Area media outlets to promote events before the general public, and

(l) Provide support to all other officers as required to realize their duties.

Section 2: There shall be one Vice President, who shall serve the following functions:

(a) Coordinate all day-to-day internal management functions;

(b) Serve as the primary point of contact for all Assistant Directors and Representatives;

(c) Serve as an interim President in the event of an unexpected President vacancy and appoint any one Assistant Director as interim Vice President;

(d) Advise the President and serve as a tie-breaking vote if the two disagree;

(e) Supervise the 1L, 2L, and 3L Representatives;

(f) Maintain and consolidate all organizational records, which shall include but is not limited to, meeting minutes, e-mails, contact information, registration documents, and other records deemed relevant by the President; and

(g) Prepare a transition binder for the incoming President, which shall include all pertinent administrative and financial documents.

(h) Coordinate current member recruitment and reserve member retention;

(i) Increase current and reserve membership by at least 20% during the course of the academic year and establish a mentorship program to unite current and reserve members;

(j) Organize all social events for current and reserve members, and

(k) Maintain accurate member records in conjunction with the Treasurer and maintain records of alumni who are former members; updated copies of which shall be provided to the Vice President when necessary.

Section 4: There shall be one Treasurer, who shall serve the following functions:

(a) Coordinate fundraising for all internal and external activities;

(b) Raise at least $500, not including membership dues, during the academic year to support
organization events;

(c) Manage all day-to-day fiduciary obligations and maintain financial records in accordance with these bylaws, parliamentary authority, all UC Hastings regulations, and all applicable laws; and

(d) Record the payment of membership dues and maintain member records in conjunction with the Vice President, updated copies of which shall be provided to the Vice President when necessary.

Section 5: There shall be one Secretary, who shall serve the following functions:

(a) Coordinate all campaign involvement opportunities;

(b) Provide the organization with at least three campaign involvement opportunities in the Fall Semester and three in the Spring Semester; and

(c) Create and find new campaign involvement opportunities.

(d) Maintain contact information for all incumbent elected officials of prominence in the San Francisco Bay Area, California, and Washington, D.C.

(e) Maintain current awareness of elected officials' political and public policy efforts, and submit to the President and Vice President notice of upcoming involvement opportunities of interest to members; and

(f) Assist the President and Vice President in planning events and activities involving elected officials;

(g) Serve as the primary point of contact for the elected official's scheduling secretary; and

(h) Serve as an observer at every general meeting of the Associated Students of UC Hastings.

(i) Coordinate efforts to educate and inform the voting public on issues of importance to the local, state, and federal Democratic Party hierarchy;

(j) Coordinate voter registration events, otherwise known as Get Out The Vote (GOTV); and

(k) Organize a GOTV event at least once in the Fall Semester and once in the Spring Semester in McAllister Tower as well as The Beach, thus yielding at least two GOTV events each Semester.

Section 9. There shall be one 1L Representative, one 2L Representative, and one 3L Representative, who shall serve the following functions:

(a) Promote the organization before students within their class through means that include, but are not limited to, chalking boards, in-class announcements, and word of mouth; and

(b) Provide support to all other Assistant Directors as required to realize their duties.

ARTICLE 7: MEETINGS

Section 1: Meetings shall meet the requirements specified under Article 6, Section 1, Subsection J.

Section 2: A regular meeting shall consist of reports from officers.

Section 3: Special meetings can be called by the President or by the request of five active members. At least two days notice is required.

Section 4: Forty percent (40) of the entire active membership (rounded up) shall constitute a quorum.
for the transaction of business, but less than a quorum may adjourn any meeting.

Section 5: The President and Vice President shall preside over all the regular meetings of the organization.

Section 6: Each member shall be allowed one vote at organization meetings. Proxy voting shall not be allowed for elections or other purposes unless specifically allowed by the organization prior to the meeting.

Section 7: Each meeting shall be preceded by an agenda and followed by minutes, all of which shall be retained by the President and distributed to all members at the appropriate times. The Vice President shall take the minutes of each meeting.

ARTICLE 8: PARLIAMENTARY AUTHORITY

Section 1: The rules contained in the current edition of Robert's Rules of Order Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

ARTICLE 9: AMENDMENT OF BYLAWS

Section 1: These bylaws can be amended at any regular meeting of the organization by a two-thirds (2/3) vote or as specified under Article 6, Section 1, Subsection e, provided that the amendment has been submitted in writing at the previous meeting.