IRANIAN LAW STUDENT ASSOCIATION
BYLAWS

ARTICLE I: NAME OF ORGANIZATION

The name of this organization shall be the Iranian Law Students Association (ILSA) (hereinafter referred to as the "organization.")

ARTICLE II: PURPOSE

The Iranian Law Students Association is organized to promote social, economic, professional, and educational advancement of the Iranian-American community, and the community at large.

ARTICLE III: MEMBERSHIP (Suggested membership information)

SECTION 1: Membership in the Iranian Law Students Association at UC Hastings, College of Law shall be open to any and all students, faculty, and staff at UC Hastings. Active membership are those individuals who help with the organization of the student group and who attend at least one third of ILSA held events, (meetings qualify as events) for the entire academic year (fall and spring semester respectively). Spring admits can become members by attending at least one third of ILSA held events of the semester.

SECTION 2: Only currently registered UC Hastings students, faculty and staff may be active members in a registered student organization. Only active members may vote or hold office.

SECTION 3: Any member may be removed from membership for violation of the purposes of the organization by a two-thirds vote of the membership. All members must be notified of this pending action at least one week prior to the removal decision. Written charges by a member are to be presented to the Executive Committee who will notify the member in question with sufficient opportunity given for the member to answer charges at a meeting of the membership. Voting for removal from membership is to be done by secret ballot. The member in question must be notified immediately of the outcome of the vote.

SECTION 4: It shall be stated as part of the policy of the Iranian Law Students Association at UC Hastings that there shall be no form or type of discrimination in the group, whether it be due to one's race, color, religion, sex, sexual orientation, national origin, ancestry, age, disability, or veteran's status. This non-discrimination policy covers admissions, access, and treatment in ILSA sponsored programs and activities.
SECTION 5: With membership in the Club shall come full floor and voting privileges on any and all items of Club business, including resolutions, items of legislation, bylaws, and elections.

ARTICLE IV: OFFICERS (Please note appropriate powers of each - samples below)

SECTION 1: AUTHORITY AND RESPONSIBILITY

The Board of Directors shall have general authority and responsibility for the ongoing affairs of the Iranian Law Students Association. The Board of Directors' decisions may only be overruled if two members of the Board vote to bring the issue in front of the members who then must obtain a two-thirds majority to overrule the decision in question.

SECTION 2: COMPOSITION

The President, Treasurer, 1L Representative, 2L Representative, and 3L/LLM Representative will constitute the Board of Directors. The Board of Directors reserves the right to chair a committee. With the consultation of all the directors, the president has the authority to appoint a board with a maximum number of 15 active members.

SECTION 3: ELECTIONS

The positions of President, Treasurer, 1L Representative, 2L Representative, and 3L/LLM Representative shall be elected to office by active members of ILSA. The officers will hold their seat for a term of one year. Elections will be held every year, unless an officer vacates their seat, at which an election will be held for that seat alone. In order for a member to be elected into office, the member must receive a simple majority vote from the active members of the club. Should no candidate receive a majority, a runoff will be held between the two top vote receivers. The process will be repeated for the elections for each office. An elected officer may be removed by a two-thirds majority of active members. Elections are to occur at least 3 weeks before the end of the directors' term. In an attempt to keep the student group independent, no student can run for ILSA office if they have already served or are serving in a leadership position for another Iranian student group at UC Hastings. All active members will be notified in advance anytime a vote is to be held.

SECTION 4: ELIGIBILITY

Only second- and third-year students who have held membership for a minimum of one academic semester are eligible to hold office as President or Treasurer. Representative positions may only be held by students in their respective year.

SECTION 5: CODE OF CONDUCT

By assuming a position in the Board of Directors, the representatives, when acting on behalf of the organization, must abide in accordance with the objectives of ILSA.
SECTION 6: BOARD OF DIRECTORS

The main job of the Board of Directors is to make sure the club is registered and fulfill their respective duties. The committees are the one that carry out projects. Members of the Board of Directors can lead projects of their own if they so choose.

Sub-Section A: President (position elected)

1. Fulfill the position of Chief Executive Officer of the Iranian Law Students Association;
2. Act as the primary liaison/signatory with the Associated Students of University of California Hastings (ASUCH), ensuring the club is reregistered every semester, that all our activities are in accordance with University policy, and that rooms have been reserved for our meetings, etc.
3. Act as the official representative to other organizations, businesses and the media.
4. Carry out the mandates, policies, and directives of the Board of Directors.
5. Appoint, in consultation with the Board of Directors, standing and ad-hoc committees and coordinators of such committees.
6. Appoint, in consultation with the Board of Directors, up to 15 board members.
7. Preside over all official meetings.
8. Communicate and keep the Board, Committee chairs, other chapters, and devoted members updated on ILSA's internal affairs.
9. With the consultation of the Publicity Director, email updates, information, and news regarding ILSA to e-mail list.

Sub-Section B: Treasurer (position elected)

1. Serve as advisor to the President regarding ILSA functions.
2. Act as the primary liaison/signatory with ASUCH, ensuring the club is reregistered every semester, that all our activities are in accordance with University policy, and that rooms have been reserved for our meetings, etc.
3. Perform such duties as the Board of Directors or President may assign.
4. Coordinate our membership drives and outreach efforts (emphasizing building Club diversity). This includes tabling, active recruitment activities, and planning social gatherings, guest speakers, etc.
5. Act as accountant of ILSA, recording, documenting, and storing all finances.
6. Organize events; specializing in acquiring/purchasing all needed materials and financing all costs regarding the event.

Sub-Section C: IL Representative (position elected)

1. Serve as advisor to the President regarding ILSA functions.
2. Act as the primary liaison/signatory with ASUCH, ensuring the club is reregistered every semester, that all our activities are in accordance with University policy, and that rooms have been reserved for our meetings, etc.
3. Perform such duties as the Board of Directors or President may assign.
4. Represent other 1L students during Board meetings

Sub-Section D: 2L Representative (position elected)

1. Serve as advisor to the President regarding ILSA functions.
2. Act as the primary liaison/signatory with ASUCH, ensuring the club is reregistered every semester, that all our activities are in accordance with University policy, and that rooms have been reserved for our meetings, etc.
3. Perform such duties as the Board of Directors or President may assign.
4. Represent other 2L students during Board meetings

Sub-Section E: 3L/LLM Representative (position elected)

1. Serve as advisor to the President regarding ILSA functions.
2. Act as the primary liaison/signatory with ASUCH, ensuring the club is reregistered every semester, that all our activities are in accordance with University policy, and that rooms have been reserved for our meetings, etc.
3. Perform such duties as the Board of Directors or President may assign.
4. Represent other 3L and LLM students during Board meetings

SECTION 7: BOARD

With the consultation of all the directors, the president can appoint a maximum of 15 board members from the active member pool. Board members will hold their seat for the academic school year. Any board member can call a board meeting. Each board member has the freedom to resign at any time. Any director can have a board member removed with the support of a simple majority of the board of directors, but the board must be notified at least a week in advance before any action is taken. It is the board's task to participate in the decision making process regarding any major issue related to ILSA and to help with the organization of the student group.

ARTICLE V: COMMITTEES

It is the job of all Board of Directors to organize project-oriented committees and see to it that they do their tasks. These committees will have appointed chairs and will operate autonomously. It is through these committees that projects are carried out. Board members reserve the right to establish their own project committees.

ARTICLE VI: MEETINGS

The Iranian Law Students Association will meet at least once a month. Any member of the Board of Directors has the right to call a meeting, but it is the job of the President to make sure it happens at least once a month. All new project proposals will be made and voted upon at general meetings. Board of Directors meetings shall be bi-weekly. Any
Board Member may call an emergency meeting. In regards to Board meetings, two-thirds of the Board must be present for decisions to be final.

**ARTICLE VII: AMENDMENTS**

Any active member of the Iranian Student Law Association may propose amendments. Once an amendment is proposed, active members will be notified in advance and a vote will be held on the amendment at the next meeting. In order for amendments to be ratified, there must be a three-fourths vote from the active members of the Iranian Student Law Association.

**ARTICLE VIII: FUNDING**

Section 1: Dues will be charged for membership in the Iranian Students Law Association. The amount of dues charged for each year shall be determined at the first meeting of the Fall Semester. Yearly membership shall expire on the last day of the Spring Semester (including summer session) after the semester in which dues are paid. Membership dues can be paid during any semester and shall be collected by the Treasurer.

Section 2: The Iranian Students Law Association shall, as it deems necessary, undertake fund raisers for its own purposes. All fundraising shall be conducted in accordance with UC Hastings policies.

**ARTICLE IX: JURISDICTION**

Section 1: The Iranian Law Students Association is subject, as a recognized/registered student organization, to the rules, regulations, and policies of UC Hastings and the laws of the State of California. The rules, regulations, and policies of the UC Hastings shall hold precedence over any and all rules, regulations, and policies applying to the Iranian Law Students Association, including those of national organizations with which the Iranian Law Students Association is associated.

**ARTICLE X: DISSOLUTION**

Dissolution will be decided if 95% of the group members vote to dissolve the Iranian Students Law Association and two-thirds of the officers vote to dissolve the organization. All remaining privately obtained funds shall be donated to another non-profit organization. All unspent ASUCH funds shall remain property of ASUCH.