University of California Hastings Sub-Par Golfers Bylaws
Created May 29

ARTICLE I: NAME OF THE ORGANIZATION
The name of this organization is University of California Hastings Sub-Par Golfers ("Sub-Par").

ARTICLE II: PURPOSE
Sub-Par helps students at the University of California, Hastings College of the Law ("Hastings") network with local attorneys and alumni. We organize golf trips with local attorneys, alumni, and teachers that are available to students, as well as plan a large tournament at the end of the year.

ARTICLE III: MEMBERSHIP

Section 1: Eligibility
All students currently enrolled at Hastings are eligible for membership.

Section 2: Members
Membership includes all eligible students who submit their contact information to the Secretary or join the Facebook group.

Section 3: Member Contact Information

3.1 Definition. All of the following must be submitted:
   a) Full legal name
   b) Telephone number
   c) UC Hastings email address

3.2 The board may add too, remove from, or modify these requirements if necessary.

Section 4: Fees and Dues

4.1 Membership Fees and Dues. No fees or dues shall ever be collected as a requirement for membership.

4.2 Event Participation Fees. Members are responsible for any individual fees incurred during Sub-Par events. The Sub-Par board may elect to contribute club funds to offset participation fees, subject to limitations outlined in section 4.3.

4.3 Limitations on Sub-Par contributions to Participation Fees.
   a) The executive board must decide by a simple majority vote to contribute funds to offset participation fees.
   b) All successful executive board votes must be listed in a publically accessible location.
   c) The event must be open to all members.
d. Elections.

2.2 General Powers. The Vice-President shall have the authority and responsibility to exercise powers necessary to carry out duties enumerated in section 2.1.

2.3 Board Incapacity. If any board member becomes incapacitated or substantially unable to perform his duties, the Vice-President shall submit a nomination for a temporary replacement to the board, which can accept or reject the temporary replacement by a simple majority vote. After serving for two full months, the board can confirm the temporary replacement with a 3/4-majority vote.

Section 3: Secretary

3.1 Duties. The Secretary is primarily responsible for:
   a. Scheduling regular Board meetings and annual Member meetings.
   b. Maintaining records of active members and alumni.
   c. Preparing and distributing board meeting notes/newsletter.

3.2 General Powers. The Secretary shall have the authority and responsibility to exercise powers necessary to carry out duties enumerated in section 3.1.

Section 4: Treasurer

4.1 Duties. The Treasurer is primarily responsible for:
   a. Fundraising.
   b. Maintaining the budget.
   c. Submitting funding requests to ASUCH.

4.2 General Powers. The Treasurer shall have the authority and responsibility to exercise powers necessary to carry out duties enumerated in section 4.1.

ARTICLE V: ELECTIONS

Section 1: Timing
Elections shall be held during the annual member meeting, to be held shortly before Spring Break each year.

Section 2: Election Management
The Vice-President shall be in charge of managing the election and tabulating voting results.

Section 3: Candidates

3.1 Eligibility. Any member is eligible to run as a candidate, and may be nominated by any other member. The nominee must be notified immediately and may accept or decline.
3.2 Announcing Candidacy/ Personal Statement. An eligible member becomes a candidate after submitting a personal statement to the Vice-President. The personal statement shall be included on the ballot.

3.3 Speeches. Candidates shall give brief speeches during the annual Member meeting.

Section 4: Voting

4.1 Timing of elections. The names and statements of all candidates must be submitted to the Vice-President at least 72 hours before the election. The voting shall remain open for 72 hours. The Vice-President shall have up to 72 hours to tabulate the results.

4.2 Eligibility to vote. Each current member shall be allowed to cast one vote per position.

4.3 Method of voting. Voting shall be online, and the Vice-President shall dictate the exact technical method, in addition to the provisions of this document.

4.4 Ballot. The ballot shall include all candidates who have submitted a personal statement.

ARTICLE VI: MEETINGS

Section 1: Annual Member Meeting. The secretary must schedule and announce one annual member meeting, shortly before spring break. The elections are held during this meeting, and bylaw changes must be voted on during this meeting.

Section 2: Regular Board Meetings.

2.2 Attendance. All Board Members shall attend all meetings, unless they notify the remainder of the board at least 72 hours before the meeting or attendance is actually impossible. Any member may attend any board meeting.

2.2 Timing. The secretary shall schedule regular board meetings, with the timing subject to board availability.

2.3 Agenda. The agenda for each meeting shall include:
   a. Each board member shall provide an update on ongoing projects or events.
   b. Take votes to resolve major issues that have been submitted by the president pursuant to article IV § 1.2
   c. Address disagreement with presidential action pursuant to article IV § 1.5
   d. Plan future events.

2.4 Closed Meetings. The board meetings shall NEVER be closed to the general membership.
2.5 Minutes / Newsletter. The secretary shall post a brief description of each meeting in a public place. The description shall include:
   a. All events that will occur before the next meeting.
   b. Any major projects that are complete, or will be complete before the next meeting.
   c. Any major issues that were presented.

ARTICLE VII: AMENDMENT OF BYLAWS

Section 1: Voting. Any member who attends the annual member meeting may vote on prospective amendments to the bylaws. The amendments are adopted if 3/4 of the members present accept the proposed amendment. The amendments must be submitted individually.