GRADUATION GUIDEBOOK:
Grad To Do Information and
Commencement 2013 Details
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To Do TODAY:

- Complete the Graduate Survey by March 22
  - Confirm Name for Commencement Program
  - Order Cap & Gown ($84.95 plus tax - Deadline is March 22!)
  - Order Announcements
  - Request Commencement tickets
  - Request accommodations for guests
  - Complete Employment Survey for Career Office
  - Request Legacy Hooding at Commencement

- Will you need Health Insurance after graduation? SHS & Health Insurance Information

- Representatives from Bar Review courses will be on the Beach all day (Location moved to Louis B. Mayer Lounge, if rain).

- Stop by GradImages to take a Commencement Photo!

- Livescan Fingerprinting is available on a drop-in basis in the Dobbs Atrium from 9:30am to 5pm. The cost is $25 (check made out to Pettey Ventures or cash); you will need to show a valid driver’s license or government issued ID.
To Do Between Now and End of the Semester:

- Complete Concentrated Studies Program Application form at the Records Office. (Note: if you’ve already completed a form to sign up for a concentration, you do not have to do it again!)
- Vote for student and faculty speakers (late March)
- Confirm Pro Bono Recognition (Deadline – April 12, 2013)
- Register for the Bar Exam (Timely Deadline – April 1, 2013; Opened March 1- apply early!)
- Complete Financial Aid Exit Counseling for Federal Loans (Deadline – April 8, 2013)
- Complete all tasks for the Bar you plan to take (Fingerprints, moral character application, MPRE, etc.)
- Last day to make a Class Donation is Thursday, April 4, 2013

To Do After Commencement:

- Clean out your locker by Friday May 17, 2013.
- If you will be studying for the Bar in San Francisco, and would like to have a locker for the summer, please contact studentservices@uchastings.edu now to make that request.
- Clean out your SIC folder and summer locker by Friday August 2, 2013
- Swearing in Ceremony – Friday, December 13, 2013 on campus.
- Last Day to fulfill Class Pledge is Tuesday, December 31, 2013
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>March 1</td>
<td>Application available to register for July 2013 CA Bar exam <a href="http://www.calbar.ca.gov">www.calbar.ca.gov</a> (Apply early!)</td>
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<tr>
<td>March 4 - 7</td>
<td>Bar Sweeps Week!</td>
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<td>March 6</td>
<td>Grad To Do Day- The Bookstore</td>
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<tr>
<td>March 6 – 22</td>
<td>Order cap &amp; gown. Required if participating in Commencement. Fill out Grad Survey online. Required regardless of participation in Commencement.</td>
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<tr>
<td>March 20</td>
<td>O! The Bar!! – Intro to the Bar Exam and Essays (3:30 – 4:30, Room G)</td>
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<tr>
<td>March 22</td>
<td><strong>Deadline to order cap and gown.</strong> This is required if participating in Commencement. <strong>Deadline to fill out Grad Survey.</strong> Required regardless of participating in Commencement.</td>
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<tr>
<td>March 27</td>
<td>O! The Bar!! – Performance Test (3:30 – 4:30, Room G)</td>
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<td></td>
<td>Dr. Jeffrey Hansen will be on campus to provide debt repayment counseling</td>
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<tr>
<td>Late March</td>
<td><strong>Vote for Student and Faculty Graduation Speaker!</strong></td>
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<tr>
<td>April 1</td>
<td><strong>TIMELY</strong> Deadline to apply for the July 2013 State Bar of California exam. Late fees required after this deadline until June 17, 2013. <a href="http://www.calbar.ca.gov">www.calbar.ca.gov</a></td>
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<tr>
<td>April 3</td>
<td>O! The Bar!! – Essay Writing (3:30 – 4:30, Moot Court Room)</td>
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<td>April 4</td>
<td>Last day to make a donation to the Class of 2013 Campaign</td>
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<tr>
<td>April 8</td>
<td>Last day to complete online exit counseling for Stafford/Graduate PLUS loans</td>
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<tr>
<td>April 10</td>
<td>O! The Bar!! – Putting it All Together &amp; MBE (3:30 – 4:30, Room G)</td>
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<tr>
<td>April 11</td>
<td>Thank you party for Class of 2013 Campaign donors!</td>
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<tr>
<td>April 12</td>
<td><strong>Deadline</strong> to confirm eligibility for <em>Pro Bono</em> recognition at Commencement</td>
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<tr>
<td>April 29 – 5</td>
<td><strong>Pick-up cap &amp; gown and tickets at The Bookstore (M-F Hours: 9:00am to 4:00pm)</strong></td>
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<tr>
<td>May 10</td>
<td><strong>Deadline</strong> to clear academic holds on WebAdvisor</td>
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<tr>
<td></td>
<td>Last day for medical/counseling appointments &amp; to request prescription refills from Student Health Services</td>
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<td></td>
<td>Graduation Party! 10pm-2am, Venue TBD</td>
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<td></td>
<td>Public Interest Celebration: 4-6pm, ARC</td>
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<td>Last day to return Library books and pay any Library fines</td>
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<tr>
<td>May 11</td>
<td><strong>Commencement Ceremony, Nob Hill Masonic Center (Ceremony starts at 2:00pm, Grads Must Arrive by 1:00pm)</strong></td>
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<tr>
<td>May 17</td>
<td>Last Day To Empty your Locker</td>
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<tr>
<td>June 17</td>
<td>Deadline for July Bar applicants with disabilities to file petition for accommodations with the State Bar of California. (Apply early!)</td>
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<td><strong>Final deadline to apply for July 2013 State Bar of California exam with $250 late fee</strong></td>
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<tr>
<td>July 30 – Aug 1</td>
<td><strong>July 2013 State Bar of California Exam</strong></td>
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<tr>
<td>August 2</td>
<td>If you requested a summer locker, last day to empty your locker and clean-out your SIC Folder</td>
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<tr>
<td>August 11</td>
<td>UC SHIP Insurance coverage ends at 11:59 p.m. today</td>
</tr>
<tr>
<td>December 13</td>
<td>Swearing-in Ceremony and Reception, Time TBD, UC Hastings Campus</td>
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<tr>
<td>December 31</td>
<td>Last day to fulfill your pledge to the Class of 2013 Campaign</td>
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RECORDS OFFICE – GRADUATION REQUIREMENTS

CLEAR ALL ACADEMIC HOLDS
Go to WebAdvisor to check for any "holds" on your academic record. All holds must be cleared by May 10, 2013. Please keep in mind academic holds prevent the Records Office from certifying your degree to the state bar. Certification of your degree is required before you may sit for the bar exam.

TAKING A BAR EXAM IN ANOTHER STATE?
If you are planning to take the July Bar exam in any state other than California, please include this information on the Graduate Survey. The Records Office must have this information so that we can get your graduation certification to the appropriate office on time. Email the information (including Bar mailing address) to records@uchastings.edu.

We do NOT need any notice if you are taking the California Bar Exam. We are in constant contact with their Admissions Department about our graduates' Bar applications and have always certified every one of our graduates by their deadline. However we cannot release your final transcript to them if you have a hold from any Hastings department on your record.

FISCAL SERVICES

STUDENT LOANS – GRADUATION REQUIREMENTS

CAMPUSS-BASED LOANS’ EXIT COUNSELING
If you borrowed Federal Perkins, O’Neill and/or Hastings Law Loans while attending Hastings, please watch for an announcement in The Weekly regarding the online exit loan counseling session. This exit interview is required before you graduate.

FINANCIAL AID OFFICE – STUDENT LOANS

FEDERAL STAFFORD/PLUS LOAN ONLINE EXIT COUNSELING
Students who borrowed a Federal Stafford and/or Graduate PLUS Loan for attendance at UC Hastings are required to complete Stafford/Graduate PLUS Loan Exit Counseling. May 2013 grads must complete this requirement by April 8, 2013 to avoid a hold being placed on their academic records. This requirement may be completed online at http://www.nslds.ed.gov/nslds_SA/

FINANCIAL RESOURCES FOR AFTER GRADUATION

Dr. Jeffrey Hanson will return to campus for one day only, Wednesday, March 27, 2013
Feedback indicates that students who participate feel the sessions are worth their time and help reduce the anxiety associated with education debt and repayment. If you missed the opportunity you have another chance.

Jeffrey E. Hanson, Ph.D. is the former Director of Borrower Education Services for Access Group, Inc. Dr. Hanson taught economics at Michigan State University. At the Access Group he was responsible for developing programming and all associated materials used to educate student borrowers on the fundamentals of education loans, money management, personal finance and debt management. He also writes on various topics including how students and their families can finance higher education. Dr. Hanson actively speaks to groups about debt management and personal finance.

Schedule your appointment at: https://cio.uchastings.edu/secure/sch_re.py

BAR STUDY LOAN AVAILABILITY
Loans are available for graduates who are studying for the Bar. These alternative/private loans can cover bar study, exam and living expenses. You do not need to be on financial aid to receive one. Access this link for information: http://www.uchastings.edu/about/admin-offices/financial-aid/aid-programs/bar-study/index.php

UC HASTINGS PUBLIC INTEREST CAREER ASSISTANCE PROGRAM (PICAP)
The UC Hastings Public Interest Career Assistance Programs (PICAP) are designed to aid and encourage UC Hastings graduates working in public interest organizations or government agencies by assisting with repayment of qualifying, outstanding education loans. If you would like further information on the PICAP program, please visit the UCH web site at: http://www.uchastings.edu/about/admin-offices/financial-aid/picap/index.php
UC HASTINGS ALUMNI COMMUNITY WELCOMES YOU!

PICK UP YOUR GRADUATION GIFT!: Stop by our table at Grad To Do Day, stop by our table at March BOBs, or visit us in our office, 223-200 for your graduation gift.

STAY IN TOUCH!: Please send your updated contact information to updates@uchastings.edu.

STAY CONNECTED!: Check out our alumni event calendar online at http://www.uchastings.edu/our-alumni/alumni-events/index.php. Save the dates of November 22\textsuperscript{nd} for the Recent Alumni Reception well as December 13\textsuperscript{th} for the Swearing In Ceremony. More details will be listed on our website and invites will go out via email.

PARTICIPATE IN YOUR CLASS OF ‘13 CAMPAIGN!: You choose where your gift goes -- a student org, scholarship, HPILF, etc. A gift of any size makes a difference AND it will be matched at least 1 to 1. The group or program that gets the most gifts will get their gifts matched 2 to 1! All members of the Class of ‘13 who are donors will be invited to a thank you reception in April. Please visit www.uchastings.edu/giving or stop by one of our tables at Grad to-do day, a BOB or come to our office to fill out a donation form. There are only a few weeks left in the campaign; please make a difference today!

PRO BONO GRADUATION RECOGNITION

Pro Bono Society- Students who have completed at least 45 hours of approved pro bono services will be recognized as members of the pro bono society.

Outstanding Achievement in Pro Bono: Students who have completed at least 150 hours will be recognized for outstanding achievement in pro bono.

If you have provided pro bono services but have not submitted verified timesheets, it is not too late! For those of you who still have hours to complete to qualify for graduation recognition, there are opportunities to volunteer available.

Pro Bono timesheets must be approved by a supervising attorney or student coordinator of the organization or group with whom the services were performed. Timesheets may be submitted to the Externships and Pro Bono Programs office, 100 McAllister St., Rm 350, or emailed as a pdf to jacksoja@uchastings.edu. Due Date for your name to be included in the graduation program is April 12\textsuperscript{th}, no exceptions. If you have outstanding pro bono hours from prior semesters which have not yet been submitted, these too may be submitted prior to the April 12\textsuperscript{th} deadline.

Tell Us Your Plans - CAREER OFFICE is Required to Collect this Information

Please complete the employment survey on the graduate survey, whether or not you have, to date, secured a post-JD position and whether or not your position is a legal position. Hastings is required to collect this information for each member of your class at graduation and nine months after graduation in order to prepare anonymous aggregate statistics for the ABA, NALP and U.S. News & World Report. All information will be kept confidential and will be used only to compile summary reports, with your contact and activities information being shared with the Alumni Center.

A. If you have secured a position, please indicate this on the Graduate Survey. If you have secured a non-legal or part-time position but wish to keep looking, then complete the employment information and follow the steps below in (B).

B. If you have not secured a position, or if you have secured a position, but wish to continue looking, the Career Office can help! Please complete this part of the Graduate Survey. Once we have this information we can provide you with specialized job development services.

As a UC Hastings alum, you can have online access to all alumni job listings posted with the Career Office, through www.HastingsCareersOnline.com. Your existing login information will always give you access. You have permanent access to any of the resources in the office; through the Career Office, you can also gain access to career services at other law schools nationwide, as well as limited Lexis databases, such as Martindale.
STATE BAR OF CALIFORNIA INFORMATION

Contact Info: www.calbar.ca.gov or (415) 538-2300

Moral Character Application: The application is available online at www.calbar.ca.gov/admissions. There is no deadline, but this application must be completed and approved by the Bar before you are sworn in to the California State Bar. The Bar’s website states that the Moral Character Application will be processed in a minimum of 180 days. Don't miss out on a job because you failed to get this application completed. If you use faculty members for recommendations or references, please inform them.

California State Bar Application: The July 2013 Bar exam will be administered from July 30 – August 1, 2013. Timely deadline to apply is April 1, 2013 for the July 2013 exam. Late registration fees: 4/2 to 4/30/13 = $50; 5/1 to 6/17/13 = $250.

June 17, 2013 is the last date applications and fees will be accepted. The application for the Bar exam is online at www.calbar.ca.gov/admissions.

Applicants with disabilities who need accommodations should file the required petition as soon as possible. The Committee must receive the petition by June 17, 2013 for the July 2013 exam; however, early filing is strongly encouraged.

FINGERPRINTING
The California State Bar now requires the date of your fingerprinting to be within three (3) months prior to the filing date of your Moral Character Application. If you have not been fingerprinted for the Moral Character application, Marvin Pettey of Pettey Ventures will be in the Dobbs Atrium of the 200 Building to do Live Scan fingerprinting for drop-ins between 9:30 a.m. and 4:30 p.m. today.

Pettey Ventures is located at the Flood Building, 870 Market St., Suite 659, San Francisco should you decide to have the fingerprinting done at a later date. You must call (415) 986-4022 for an appointment. For a list of other authorized fingerprinting locations, please go to www.calbar.ca.gov.

ACADEMIC SUPPORT PROGRAM’S
O! The Bar!! (Orientation to the Bar)

“O! The Bar!!” (Orientation to the Bar) is an interactive series of workshops that will help you learn more about the bar exam and provide you with the opportunity to practice each component (Essay, MBE and Performance Test). Each workshop provides straightforward information that is designed to help you pass the bar your first time.

Mark your calendars for the following free workshops:

Intro to the Bar Exam and Intro to Essays
Wednesday, March 20 (3:30 – 4:30 pm), Rm. G

Performance Test
Wednesday, March 27 (3:30 – 4:30 pm), Rm. G

Essay Writing
Wednesday, April 3 (3:30 – 4:30 pm), Moot Court Room (4th Floor, 198 Bldg.)

Putting it All Together and MBE (multiple choice)
Wednesday, April 10 (3:30 – 4:30 pm), Rm G

If you have any questions, contact Mike at stonebre@uchastings.edu or 565-4643.
STUDENT HEALTH SERVICES

Last Day for Medical and Counseling Appointments at SHS: May 10, 2013

PRESCRIPTION REFILLS

Please be certain you have enough refills of your ongoing medications so that you may continue your prescriptions until you have a new doctor. There will be no one in Student Health to write prescriptions after May 10, 2013.

MEDICAL RECORDS

Students who anticipate needing medical records from Hastings Student Health Services should request them before leaving school. If you have had any injury, acute illness, or chronic illness, it's a good idea to keep a copy of your records. You can either keep your own records until you find a new physician or have them sent directly to your MD. Women may want to have a record of their annual exams to give to their next physician. If you would like a copy of your medical records, complete a Release of Information form and return it to SHS. Medical records are kept for three years after a student graduates. After three years, all records are destroyed.

STUDENT HEALTH INSURANCE (UC SHIP) INFORMATION

Including Medical Care until Insurance Termination, Short Term Health Insurance, and Certificate of Prior Health Insurance Coverage

If you are currently insured under the UC SHIP plan, your coverage ends at 11:59 p.m. on 8/11/2013 for Spring graduates. You may self refer in order to be seen by a physician over the summer months while SHS is closed.

In order to find an Anthem Blue Cross PPO provider within California please select the following prompts on the network website:

- Large Group (not Student Coverage)
- Blue Cross PPO (Prudent Buyer)

In order to find a network provider within the US (but outside California) select the PPO button under guest, and go to the next page. If searching for providers outside the US click on the BlueCard Worldwide link in the guest section.

COBRA coverage is not available for student insurance. However, students who are enrolled in UC SHIP may opt to continue the policy for a maximum of one semester after graduation. Please refer to the Graduating Students page for the most current UC SHIP pricing and enrollment information.

SHS strongly encourages all students, regardless of age or health status, to arrange for some sort of short term policy. UC Hastings does not endorse any specific policies. Here are some options for you to consider:

- The UC SHIP office is an excellent source of information for health insurance resources after graduation.

- To enroll in UC SHIP for one semester after graduation, students must mail a completed voluntary enrollment form and payment directly to Wells Fargo Insurance Services. The voluntary enrollment form is available on the SHS forms page. Please note that you have 30 days after your termination date of August 11, 2013 to voluntarily enroll. Also note that the cost for coverage as a UC Hastings graduate is different than the cost for an enrolled student and that you must currently be enrolled in UC GSHIP in order to voluntarily enroll.

- Information on individual short term insurance plans is available at http://www.renstudent.com/Students/ShortTerm_Individ.htm. Pricing for individual policies varies by age, type of coverage and geographic location.

- Kaiser Permanente is another option to consider. For more information about Kaiser Plans, go here. A third option to consider is Anthem Blue Cross.

- If you have a known chronic health condition, California Managed Risk Medical Insurance Board (MRMIB) is an option. For more information, go to http://www.mrmib.ca.gov/mrmib/MRMIB4.html. The wait period varies for this program (sometimes 3 or more months). Apply as soon as possible for MRMIB because of the wait...
CERTIFICATE OF PRIOR HEALTH INSURANCE COVERAGE
In order to ensure a smooth transition with your next health insurance provider, you will need to provide them with a Certificate of Prior Coverage. This certificate provides proof that you have had health insurance. There must be a lapse of no more than 63 days following the termination date of UC GSHIP to qualify as continuous coverage. Graduates will automatically receive a Certificate of Prior Coverage from Anthem Blue Cross. If you do not receive a certificate by September 30, 2012, call Anthem Blue Cross Customer Service (866.940.8306) to receive this document. The most common reason for not receiving the certificate is a change of address. If this is the case, make sure to tell the Anthem representative of your address change.

LIBRARY SERVICES REMINDER
Make sure that any borrowed materials are returned and that any outstanding fines are dealt with before May 10, 2013. Feel free to check on the status of your library account at the Circulation Desk should you have any questions.

LOCKERS
If you are using a locker, please remove all your belongings by Friday May 17, 2013. All your belongings must be removed by that date. If you will be studying for the Bar in the San Francisco area, you may request to use a locker for the summer until Friday, August 2, 2013. Please contact studentservices@uchastings.edu with your request.

E-MAIL ACCOUNTS
Hastings email accounts are now lifetime accounts. The IT Department will be contacting the graduating students later in the spring with all the details.

CONTACT INFORMATION
Student Services Office
Room 254, 200 Building
415.565.4773
studentservices@uchastings.edu

Hastings Bookstore
1st Floor, 200 Building
415.565.4610
lawbooks@uchastings.edu
Commencement 2013 – FAQ

Date  Saturday, May 11, 2013                      Guest Tickets Required for Admission
Time  2:00 pm – 4:00 pm (approximately)
Location  Nob Hill Masonic Center
          1111 California Street, San Francisco, CA 94108

Ordering Cap & Gown and Tickets

All graduates who wish to participate in the May 2013 Commencement ceremony are required to wear the appropriate cap & gown to walk across the stage. You can rent the cap & gown for $84.95. **The deadline to order your regalia is Friday March 22, 2013.**

All graduates are required to fill out the Graduate Survey on [http://grad.marchingorder.com](http://grad.marchingorder.com). Log on as a returning user. Enter your UC Hastings email address and your student ID number as your password. Log in and fill out the survey. This form is where you request Commencement tickets, request early seating passes, update information for the Commencement program, update your contact information, and fill out the employment survey (which the Career Office is required to collect) among other items.

**Do tickets cost anything?**

No. Tickets to Commencement are free, but must be requested on the graduate survey by **the deadline of March 22, 2013.**

**How many tickets may I request?**

Please fill out the graduate survey and request the exact number of tickets you would like. Generally, we can guarantee each student can receive **up to six tickets** if you request your tickets and order your cap & gown by the stated deadline. However, every year, some students request more tickets by entering the lottery. Some tickets will be available by lottery, and those who win the ticket lottery will be notified in early April.

**The deadline to fill out the Graduate Survey and request tickets is Friday March 22, 2013.** In early April, we will notify students that their ticket request was processed.

**Do all my guests need tickets?**

Yes, every guest must have a ticket, except for children under age 4 who can sit on a guest’s lap. Graduates participating in the ceremony do not need a ticket for themselves.

Pre-Event Info

**How long is the ceremony and is there a dress code?**

About 2 – 2.5 hours. Graduates should dress lightly as the gowns are very warm. If you wear a suit, remove your coat. Coat racks are provided in the robing area. The dress code for guests is business or business casual attire.

**When and where do I pick up my cap & gown and tickets?**

Pick up regalia and tickets from the Bookstore Monday – Friday, April 29 – May 3, 9:00 am – 4:00 pm. After the ceremony, leave the gown and hood with staff in the Exhibition Hall. You may keep the cap and tassel.

**What if I’m not on campus to pick up my cap & gown and tickets?**

You may provide a printed note/email to a friend/family member who may pick up the regalia (cap and gown) and tickets for you. Please note that your friend/family member must have a print-out of your email/note giving your permission. This note will be collected by the Bookstore as a record of who picked up the cap and gown.

**What time should graduates arrive at the Masonic Center?**

You must **arrive at 1:00pm, and no later than 1:15pm.** You will enter on the left entrance doors and gather in the graduates’ robing area which is located in the Exhibition Hall (watch for signs directing you to this area).

**What time should my guests arrive?**

Doors open at 1:00pm. There is **no reserved seating.**
If you requested accommodations for your guests with disabilities, the special seating instructions are included with your tickets. **Guests with special seating passes must arrive at 12:30pm.*** There is no special seating after that time.

**Will there be a place to leave guests’ strollers, walkers, etc. during the event?**
Yes, there is a “Stroller Check” area on the second floor lobby. Strollers, walkers, wheelchairs, etc., that would be in the way during the ceremony may be checked.

**Parking & Directions**

**PUBLIC TRANSPORTATION**

**BART:** Get off at Embarcadero Station. The California Street Cable Car is located at California and Jackson Streets and will stop at California and Taylor Streets. The #1 California Bus is located at Sacramento and Front Streets and will stop at Cushman Street.

**MUNI:** The #1 California Bus Eastbound runs on Clay Street. Exit at Jones Street and walk two blocks south to California Street. The #1 California Bus Westbound runs on Sacramento Street. Exit Cushman Street and walk one block south to California Street.

**CABLE CAR:** The California Street Cable Car runs east and west on California Street from Van Ness Avenue to Market Street. Traveling either direction, exit Taylor Street.

**DRIVING & PARKING**
If you or your guests will drive to the event, allow plenty of time to get to the Masonic Center and find parking. Listed below are parking garages located above Hayes and Market Streets in the Civic Center area:

**Masonic Center Onsite Parking**
1101 California Street (at Taylor, directly across from Grace Cathedral), (415) 474-1567; (fills up early)

**Grace Cathedral Garage**
1051 Taylor Street (at California), (415) 346-9156, $2.50 every 20 minutes, $27.00 maximum. Early bird special (arrive between 6:30 and 10am, leave no later than 6pm): $11 flat rate

**Fairmont Hotel Garage**
Powell & California Streets, $5.00 every 20 minutes, $54.00 24 hour maximum

**The Ceremony**

**Is there a rehearsal for Commencement?**
No, but staff will be present to explain the process, help you dress in the robes and line up, and direct you through the process.

**What is the hooding ceremony?**
On stage, faculty members will place a hood on you; the hood indicates the level of your degree, recognizes your academic accomplishment, and welcomes you to the society of scholars. **NOTE:** Those who requested to be hooded by a Legacy Hooder will receive separate instructions. This is the final year of Legacy Hooding.

**Will my name be pronounced correctly at Commencement?**
When you pick up your tickets, you will receive your **NAME CARD**, listing your name as it will appear in the Commencement program and the phonetic spelling if you wrote that in the graduate survey. **Carry this name card with you on stage and hand it to the Assistant to the Reader.**

**May I walk across the stage with my children?**
Yes. If you indicated on the graduate survey that you would like your children to walk across the stage with you, we will email you instructions.
Other Logistics

Where do I go after the ceremony?
You will be directed back to Exhibition Hall. Invite your guests to join you in the Exhibition Hall for light refreshments.

We encourage both you and your guests to bring cell phones so you can contact one another after the ceremony.

Will I receive a program?
Yes. Programs will be placed on your seat in the auditorium. Extra programs will be available in the lobby after the ceremony.

Will photographs be taken?
Guests will not be allowed close to the stage to take photographs of you. This is simply a traffic control issue as we will have about 4,000 people at this ceremony. Therefore, UC Hastings has contracted with GradImages® who will be photographing all graduates at the graduation ceremony. Visit their website, www.gradimages.com, and click on Pre-Event Email Registration. Enter your name and up to 6 emails of loved ones who would like to share in your accomplishment by viewing and ordering your photos. There is a discount if you register now. By submitting your information early, you can rest assured that photo samples will be quickly and conveniently provided to you and all others registered as soon as they are available after the event. After graduation, order online at www.gradimages.com or call (800)261-2576. You can feel confident that GradImages will capture your proud moment.

Who do I contact with additional questions?
If you have questions, please contact the Student Services Office at 415-565-4773 or studentservices@uchastings.edu.

Check List for Day of Graduation:
- Remember to take/wear your Cap & Gown to the Nob Hill Masonic Center
- Bring your name card when you enter the Masonic Center and carry it on stage with you.
- Make sure your guests have their tickets.
- Do not bring valuables, including bags/purses, with you. Leave valuables with your guests or at home, but bring a cell phone to meet up with your guests after the ceremony.
- Plan to arrive at the Masonic Center at 1:00pm; public transportation is recommended. If driving, allow plenty of time to travel and park.
- Enjoy your special day!

Congratulations!